



THE DANIEL ACADEMY

A SCHOOL FUELED BY PRAYER

WWW.THEDANIELACADEMY.COM

310 W. 106TH STREET
KANSAS CITY, MO 64114
(816) 943-0923

TDA Financial Policy

1. Year-long financial commitment: TDA is a year-long financial commitment, as we do not generally enroll new students once the school year has started, and are thus planning our teacher salary and building expenses around our initial fall enrollment. TDA incurs expenses all year for every enrolled student. In the event a child withdraws early for any reason, the full year tuition commitment will still be due.

2. All families: All families must pay the \$300 non-refundable deposit before their spot is held.

3. For new families only:

a. To apply to TDA, you will need to bring in all the appropriate application documents and \$75/ student application fee (checks payable to TDA) to your interview. Testing will be scheduled for your students as well for all 1st-12th graders.

b. New Family Deposit: We will collect a \$300 non-refundable deposit at the interview and will cash the check upon acceptance. Once accepted and cashed, \$100 will be applied to administration; \$200 will be applied to your tuition. No opening is secure until we receive the application paperwork and the cashed deposit.

4. Payment Schedule:

a) OPTION 1: Monthly Payments:

*11 MONTHLY PAYMENTS: Due the 15th of each month June-April *assigned to families who have enrolled by June 1st

*10 MONTHLY PAYMENTS: Due the 15th of each month July- April *assigned to families who have enrolled by July 1st.

**Families who enroll after August 1st will be assigned to the 10 Month Payment plan and will need to pay both July tuition upon enrollment and August tuition by August 15th.

b) OPTION 2: Full year payment for the entire family may be made by June 15th with a 3% discount on year long tuition (fees not included). thedanielacademy.com 310 W. 106th Street Kansas City, MO 64114 816.943.0923 www.thedanielacademy.com

5. Multi-Sibling Discount:

a) 1st Student - pays 100% of tuition (does not include supply fees)

b) 2nd Student - pays 90% of tuition

c) 3rd Student - pays 80% of tuition

d) 4th Student - pays 70% of tuition

- e) 5th Student - pays 60% of tuition
- f) 6th and above Students - pay 50% of tuition (Please note: the "1st Student" is the one with the highest tuition, the "2nd student" is the one with the 2nd highest tuition, etc.)

6. Little Daniels Preschool: We offer our own families a greatly discounted price for our preschool if they have other students enrolled in kindergarten through 12th grade.

7. Parent Service Commitment: TDA believes that a parent's influence is the highest value to a child and we therefore have a model that allows parents to serve on-site at school weekly. If you would like to do this, you can sign up for a weekly service time; you are allowed 1 absence each semester for illness, etc. If you need more than this, you can either swap with another parent or we will bill your tuition statement for \$30 and hire someone to cover for you. If you need to choose the Off-Site Track (meaning you are not able to serve at the school), we would add \$1,500 to your family's annual tuition (billed out monthly) and we would hire someone to fill that spot.

8. Young children during parent hours: We offer childcare for 6 month - 2 year olds (and 3 year olds who do not want to start preschool yet) during parent hours. If you have a 3-5 year old that you chose NOT to enroll in Little Daniels and you are serving 4 hours on site, you will need to find another place for them during those parent service hours.

9. Where to Make Payments: All payments can be hand delivered to the tuition box posted inside our lobby near the main (south) entrance of the building or mailed to the school. If a payment is postmarked by the date tuition is due, that will be counted as an on-time payment. If it is postmarked later, then a late fee will be added. Payment can also be made via RenWeb. The payment will be immediately applied to your account WITH NO ADDITIONAL CHARGE TO YOU (and is our preferred method of payment). Any returned payment (for non-sufficient funds) will have a \$25 fine assessed. Methods of Payment: Families may pay by:

- a) Cash or Cashier's Check
- b) Check (payable to TDA) If you would prefer to set up a recurring online payment through your bank, please use the following information: Payee: The Daniel Academy Address: 310 W. 106th Street. Kansas City, MO 64114 Pay Date: Please set the auto payment to pay by the 10th of each month so ensure it arrives to us by the 15th.
- c) PayNow feature available on RenWeb - for checking or savings account with no extra fees This is our preferred method of payment. Payment reflects on RenWeb tuition account within 5 minutes of receiving the confirmation email.
- d) Paypal - for credit card payments. Families will need to add the Paypal fee of 3.75%. Paypal payments may be made to payments@thedanielacademy.com.

10. Late Fee Applied Towards Tuition: If a family does not make payment by the due date, the family will have to pay a late fee of \$20. A family will have 5 days past the due date to bring their account into balance or further fines per week may be applied. A family may also be asked to not bring their students to school until the payment is made.

11. Bounced Checks: If a family has 2 checks that bounce, cash, a cashier's check or payment through PayPal will be required for all payments going forward.

12. Full time/Part time: All ELEMENTARY students will enroll for the entire year when they register for the school year in either Full-Time or Part-Time status. If a student needs to change their status, the family may email jasminesmall@thedanielacademy.com to see if those arrangements can be made. All JUNIOR HIGH and HIGH SCHOOL students will have 2 weeks after classes start each semester to make any change in their schedule, with the permission of the principal and with significant reason. After this time, changes can occur only at semester. After the Add/Drop deadline has expired, a student may be allowed to drop a class only upon approval from the TDA principal with consideration of extenuating circumstances.

13. Parent Service Commitment: TDA believes that a parent's influence is the highest value to a child and we therefore have a model that allows parents to serve on-site at school weekly. If you would like to do this, you can sign up for a weekly service time; you are allowed 1 absence each semester for illness, etc. If you need more than this, you can either swap with another parent or we will bill your tuition statement for \$30 and hire someone to cover for you. If you need to choose the Off-Site Track (meaning you are not able to serve at the school), we would add \$1,500 to your family's annual tuition (billed out monthly) and we would hire someone to fill that spot.

14. Books: Elementary - All consumable books will be purchased by TDA and billed accordingly; all non-consumable books will be rented. **Junior High & High School** - For most classes, JH/HS purchase their own books. The book list is posted on our website.

15. Supply fee: Elementary students are charged \$360 and JH/HS students charged \$390 which will cover classroom/subject supplies, which include items for projects, science labs, and educational outings.

16. Fines and other policies:

- a) Students will be considered tardy if they are not in their classroom by 8:00am. If a student is dropped off at school between 8:00-8:10am, they will receive a tardy. 3 tardies will result in Saturday Club (our cleaning school time Saturday morning). If a student is dropped off later than 10 minutes after school starts (after 8:10am), and the parent did not call in to notify of an emergency, the family will incur a \$20 fine.
- b) If a student is picked up any later than 15 minutes past the end of the school day, a \$20 fine for the driver will be applied.

17. Late Tuition Payment Policy

- a) Monthly tuition is due the 15th of each month.
- b) If a payment is made after the 15th, it is considered late and a \$20 fee will be assessed.
- c) In the case of non-payment for 2 consecutive months, the student(s) will be asked to stay home from class and follow along RenWeb at home until the balance is brought up to date.
- d) In cases of hardship, a family is welcome to petition the board to allow their student(s) to continue in classes along with a scheduled payment arrangement toward their past due balance.
- e) PLEASE NOTE THAT ALL TRANSCRIPTS/REPORT CARDS WILL BE HELD UNTIL THE TUITION BALANCE IS PAID IN FULL